



**Transformation Systems, Inc.**

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ICF Certified Coach  
Alexandria, VA and Remote

## **Job Description**

### **About Us & This Opportunity**

TSI is an award-winning Human Capital Services firm. Connect with our history, culture, values, and capabilities at [www.transformationsystems.com](http://www.transformationsystems.com). This opportunity belongs to someone who wants to be part of a team making a difference at organizations.

### **Duties and Responsibilities**

Be an integral part of improving the performance and culture of organizations. This position will support the Program Manager by engaging leadership program participants in individualized coaching to help them be their best, do great things, and achieve meaningful success. Primary responsibilities include conducting coaching sessions for individuals.

### **Qualifications**

#### *Required:*

- ICF Coaching certification (PCC or higher)
- Bachelor's degree
- Excellent oral and written communication skills
- Collaborative team skills

#### *Preferred:*

- Master's or PHD Degree in related field
- Experience coaching leaders at all levels
- Certification and experience using assessments such as: 360-degree feedback, DiSC, MBTI, etc.
- Training experience with small and large groups
- Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation
- Team/group coaching experience/certification
- Federal Government experience

### **Work Setting**

TSI offers an industry-leading benefits program including health, disability, life, and company match 401k and an outstanding company culture recognized by the Washington Business Journal as a Great Place to Work. For more information, visit <http://transformationsystems.com/about/work-with-us/>.

Please apply by sending your resume, cover letter, and your LinkedIn profile to [jobs@transformationsystems.com](mailto:jobs@transformationsystems.com). Transformation Systems, Incorporated is an Equal Employment Opportunity employer.