

Job title	<i>Leadership and Organizational Development Trainer (Senior, Mid, Entry)</i>
Reports to	<i>Program Manager</i>
Location	<i>Oxnard, CA / Alexandria, VA</i>

About Us & This Opportunity

TSI is an award winning management systems engineering company. Connect with our history, culture, values and talents at www.transformationsystems.com. With talented people at all levels, ready and able to jump in to make a difference, TSI helps to move organization performance forward. TSI is uniquely qualified to facilitate and support strategic and tactical performance improvement systems within complex organizations. This **Entry to Senior**-level opportunity belongs to someone who wants to be a part of a team making a difference in **Navy Organizations**. There are opportunities based out of TSI's Oxnard, CA office and our east coast offices in the Washington, D.C. area. Frequent local and regional travel to the client locations is expected.

Duties and Responsibilities

Be an integral part of improving the performance and culture of the Navy. This position will support the Program Manager by engaging workshop participants in specialized training sessions to help them be their best, do great things, and achieve meaningful success. Primary responsibilities include:

- Utilize your professional presentation skills and personal charisma to create an engaging and compelling learning experience for all participants
- Develop an expert-level understanding of training concepts and content
- Work collaboratively with other trainers and program leadership
- Coordinate Training activities such as: detailed preparation for all training events, developing and updating training material, evaluating training programs, and ensuring all follow-up actions are completed
- Evaluate training programs, workshop delivery, and/or materials for continuous improvement opportunities
- Facilitate Training Events to ensure stellar results within the scheduled time
- Develop Organizational Reports and Recommendations based on training event results

Qualifications

Required:

- Bachelor's degree in IO Psychology or a related field
- Experience facilitating training events
- Experienced public speaker with excellent platform and presentation skills
- Ability to present information in a way that resonates with a diverse audience
- Skilled in improvising solutions quickly and out of sight of event participants
- Mastery of the Microsoft suite including Word, PowerPoint, and Excel

Preferred:

- Master's Degree in Business, IO Psychology, Training or a related field
- Experience supporting Government Employees
- Former Military Officer or civil servant

- Training or Facilitation certification
- Experience with computer-based training software
- Knowledge of business and management principles involved in strategic planning, resource allocation, human resources, leadership, production methods, and coordination of people and resources

Work Setting

TSI offers an industry leading benefits program including health, disability, life, and company match 401k as well as flexible work schedules including telework options and an outstanding company culture recognized by the Washington Business Journal as a Great Place to Work. For more information, visit <http://transformationsystems.com/about/work-with-us/>. Interested candidates should send a resume to jobs@transformationsystems.com. Please reference **Leadership Trainer** in the subject line.

Transformation Systems, Inc.

Founded by leadership author and executive consultant Dr. Marta C. Wilson, Transformation Systems Inc. (TSI) is a management systems engineering company that helps military and civilian leaders within the defense community achieve their extremely challenging goals in ways that are most efficient, effective and responsive. TSI provides enterprise transformation solutions, applying industrial and systems engineering principles and practices to the realm of organization design. Our team is comprised of highly motivated and insightful experts in the fields of engineering, psychology, math, science, business and evaluation. We are thought leaders with a passion to make a difference. Transformation Systems, Incorporated is an Equal Employment Opportunity employer.
