



**Seeking Program Scheduler/Program Analyst**

**U. S. Citizenship and Department of Defense Secret Clearance eligibility are required**

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## **Transformation Systems, Inc.**

TSI has an immediate opening for a mid-level Program Scheduler/Program Analyst in Stafford VA.

TSI is a fast growth management systems engineering company of possibility thinkers helping leaders achieve their challenging enterprise transformation goals. Delivering proven solutions with a blend of expertise in industrial engineering, organizational psychology and applied science, TSI's consultants drive measurable individual, group, and organizational improvement. Agency capability and readiness expand as a result of TSI's integration of project management, relationship management and knowledge management. Receiving numerous accolades for helping set historic records in the counter-IED effort and for facilitating successful large-scale technology transitions, TSI is a company that executives call to increase productivity, efficiency, effectiveness and responsiveness.

**Program Scheduler/Program Analyst** – Develop, integrate, coordinate, and status activities related to the Program's Integrated Master Plan and multiple Program Schedules.

- Responsible for the integration of all Contract schedules into the Program IMS.
- Develop and deliver Schedule Risk Assessments (SRAs), Critical Path Analysis, and Schedule Metrics.
- Prepare and update an IMS Narrative Report and analysis for each Program and Contract IMS.
- Present IMS status, risks, and recommendations to Program Leadership.
- Collect, analyze and portray data from various internal and external sources.
- Generate high quality technical reports, metrics, briefs, white papers, and presentations as assigned.

**Ideal candidates will have:**

- At least 5 years relevant professional experience as a Program Scheduler.
- Advanced training in MS Project.
- Certification in MS Project highly preferred.
- Bachelor's Degree from an accredited college or university.
- DoD Secret security clearance.
- Experience supporting USMC programs.
- Superior written and oral communication skills.
- Strong interpersonal, analytical and problem-solving skills; the ability to define solutions and implement a complex deliverable.

TSI offers a very competitive compensation and benefits program. Please apply at [www.transformationsystems.com](http://www.transformationsystems.com) or email your resume, security clearance status and compensation requirements to [jobs@transformationsystems.com](mailto:jobs@transformationsystems.com).

*About TSI: Founded by leadership author and executive consultant Dr. Marta C. Wilson, Transformation Systems Inc. (TSI) is a management systems engineering company that helps military and civilian leaders within the defense community achieve their extremely challenging goals in ways that are most efficient, effective and responsive. TSI provides enterprise transformation solutions, applying industrial and systems engineering principles and practices to the realm of organization design. Our team is comprised of highly motivated and insightful experts in the fields of engineering, psychology, math, science, business and evaluation. We are thought leaders with a passion to make a difference. Transformation Systems, Incorporated is an Equal Employment Opportunity employer.*